

Public Works Committee Meeting
14 November 2006
MINUTES

Chairman Wolffe called the meeting to order at 5:30 pm.

Present: Hon. Glenn Wolffe, Chairman
 Hon. Terry Howard
 Hon. John Tarr
 Mr. Michael Cosby, Public Works Director

 Mr. Robert Ritter
 Ms. Nancy Conklin
 Mr. David Ross
 Ms. Ellen Richardson
 Mr. Ray Rosenberger
 Mr. David Snead

Public participation – Ms. Richardson expressed concerns over the propriety of displaying the U.S. flag at night without lighting. She also requested that the Fire Department receive prior notification when the water storage tanks were out of service for repair.

Mr. Wolffe made a motion to adopt the agenda with the addition of item number six, the engineering services proposal. Mr. Tarr seconded and the motion was approved.

1. Consider approval of 8 August 2006 Minutes. Mr. Tarr made a motion to approve the minutes as presented. Mr. Wolffe seconded and the motion was approved.
2. Director's report. Mr. Cosby briefly updated the status of several projects and issues.
3. Consider water meter request 3570 Main Street. Some time ago there were two meters at this property and now the owner wishes to have one restored. The committee discussed the specifics of this issue, including if the service should be grandfathered and if so whether to charge the owner for the meter and/or the availability fee. Mr. Tarr moved that the request be forwarded to the Town Council for action, which was seconded by Mr. Wolffe. The motion was approved.
4. Consider request to allow plumbers to operate water meters. A request from local plumbers to be able to turn off water meters for winterization purposes was debated. The committee refrained from action as this would require a change in the Town Code but referred the issue to staff for the consideration

of alternatives. Mr. Cosby agreed to continue to do our best to respond to turn off requests within 24 hours and to offer this service on Saturdays when possible.

5. Church Street paving/drainage/water line project. The committee discussed some of the difficulties in a project of this size and scope as well as various ways to complete and fund the project. Mr. Cosby stated that he would get the preliminary work started.
6. Whitman, Requardt & Associates engineering services proposal. A proposal for engineering services for the roof and rafter replacement at the ground water storage tank was presented. Mr. Cosby was directed to speak with the engineers to find out if cost reductions were possible.
7. Closed Meeting in Accordance with Section 2.2-3711(A)(1) of the Code of Virginia for Discussion of Selection of Engineers for Wastewater Feasibility Study. Mr. Wolfe motioned, seconded by Mr. Tarr, to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss selection of engineers from the Town's Request for Qualifications. The motion was unanimously approved.

Mr. Howard motioned, seconded by Mr. Wolfe, to reconvene in regular session. The motion was unanimously approved.

Mr. Wolfe motioned, seconded by Mr. Howard, to adopt a resolution of certification of the closed meeting.

Whereas, the Public Works Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

Whereas, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Committee that such closed meeting was conducted in conformity with Virginia law:

Now, Therefore Be It Resolved that the Chincoteague Public Works Committee hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

Vote: Ayes - Howard, Wolfe, Tarr

Nays - none

Absent - none

Mr. Howard motioned that we begin negotiations with the four firms in contention in the order of their ranking: 1). Wastewater Management, 2). Hazen & Sawyer, 3). Whitman, Requardt & Associates and 4). G.M.B. This motion was seconded by Mr. Tarr and approved unanimously.

8. Committee member comments. Mr. Howard voiced concerns over the public perception of committee meetings, especially the participation of non-committee members.

Mr. Ritter announced that he would be meeting with Tim Holloway from VDOT on November 17, 2006 to explore the possible acquisition of property for future road projects.

Mr. Howard moved to adjourn the meeting at 9:30 pm. Mr. Tarr seconded and the motion was approved unanimously.

The next meeting is scheduled for Tuesday, December 12, 2006 at 5:30 pm.